

NDRIN Meeting April 25th, 2013

Board Members Present: Carrie Krause, Melissa Vachal, Beth Knutson, Cyndy Kolle

NDRIN members present Carrole Schaner, Vicki Kubat, Bonnie Bohnsack, Mike Steiner, Lynnelle Lyman Hoppe, Patty Hilbert, Pam Kuk, Anita Ibach, Ann Johnsrud, Carol Fey, Jewel Spies.

Meeting called to order by Carrie Krause at 10:05 am

Melissa Vachal made a motion to approve the minutes from the previous meeting held January 24th, 2013, seconded by Beth Knutson. All in favor motion carried.

NDRIN Issues:

- NDRIN STAUTS REPORT: All 53 counties uploading images.
- NDRIN SUBSCRIBER UPDATE: Almost 2100 subscribers. This is the highest it has been. Added 900 subscribers in 2 years.
- 2013 NDRIN BUDGET REVIEW: 1.4 million in the bank, it was discussed to either lower the fee for subscribers or increase refunds. Most wanted to increase refund.
- NDRIN EXPENSE REPORT: Discussed amounts being paid to ITD and Tyler.

NDRIN PROJECT UPDATES:

- NDRIN STORAGE REPLACEMENT: Discussion on replacing all of the NDRIN storage in order to make it easier to switch between Fargo and Bismarck in case of a power outage or other events that may alter NDRIN accessibility. This process is now taking between 17 and 18 hours. The cost would be \$252,000.00. This upgrade will make it so technical support is not needed in the switch over process. We have already budgeted \$100,000 for this. Beth Knutson made a motion to amend the current budget and add \$152,000.00 in order to go ahead with the upgrade. Seconded by Melissa Vachal. All in favor, motion carried. Mike will draft a letter to the Cass County Commission in order to amend the budget and move forward with the storage upgrade.
- NDRIN BACKUP SOLUTION: Covered in previous discussion.
- NDRIN EQUIPMENT RELOCATION: Discussion of possible moving NDRIN equipment to another location.

NDRIN MISC ISSUES:

- MICROFILM STATUS: 3rd quarter 2012 will be processed next. Discussion on what to do in the future as our machine is Kodak and they are bankrupt. Not sure there will be a service contract. Ann Johnsrud said this was discussed at the national level and something will have to be done nationally as we are not the only state with this issue.
- CONTRACT REVISION: Discussion of NDRIN contract revision. We have not heard back from Cass County States Attorney so nothing has been done as of yet.
- REFUND CHECKS: Budgeted \$500,000. Need to decide how much and when to disperse. Cyndy Kolle made a motion to set a minimum of \$500 for refund, Beth Knutson seconded. All in favor motion carried. Cyndy Kolle made a motion to refund \$250,000 for first half, Melissa Vachal seconded. All in favor motion carried. Checks should go out in May 2013.

NDRIN JOINT POWERS AGREEMENT: Nothing discussed. Only included in order to see the new document counts used for the refund in 2013.

OTHER MISC ISSUES:

- BOB JOHNSON-PREMIER DATA SERVICES & PREMIERGEOD: Discussion on him asking for an agreement with NDRIN. He wants permission to do what other companies are already doing. Cyndy Kolle made a motion to write a response to accept the proposal from Bob Johnson and his company per his request. No second, motion failed. Concerns were discussed as to why the motion failed. Jewel Spies, Carrie Krause, Cyndy Kolle and Mike Steiner have met with the Cass County State attorney on this issue as well as cleaning up the wording in the contract; Jewel Spies will contact him and continue working on this portion of the NDRIN contract. Discussion on a response letter telling Mr. Johnson he is able to do what he wants without an agreement from us. Carrie will draft a letter to respond to his request.
- IT AWARD: Applied for an award for NDRIN. We did not win the award.
- NDRIN MANUAL: Once the new storage is in and working, the manual will be finished and should be dispersed by the October meeting.
- QUESTION & ANSWERS

NEXT MEETING: July 11th, 2013

Adjourn until next meeting at 11:35 am