

NDRIN Quarterly Meeting
High Plains Technology Building
July 10, 2018 10am

1. Call to Order:

Lisa Guenther called to order the quarterly meeting of the NDRIN board at 10:00am, CST, on July 10, 2018 at the High Plains Technology Building at 1351 Page Drive S. Fargo, ND 58103

2. Attendees: Mike Steiner, Lynelle Lyman Hoppe, Cyndy Kolle, Jewel Spies, Teresa Kirby, Kelly Vincent, Heidi Anderson, Carrie Krause, Kimberly Kasian, Sarah Bruce, Chris Johnson, Betty Braun, Laurie Goode, Shanna Shervheim, Lisa Guenther, Ann Johnsrud, Katie Nadeau, Michelle Newman, Bonnie Bohnsack, Deborah Anderson, Kay Braget, Marlene Eblen, Debbie Kroshus, Vickie Kubat, Jennifer Zerr, and Jody Pfaff.

3. Approval of the minutes from last meeting April 5, 2018

Bonnie Bohnsack made the motion to accept the minutes, Second by Chris Johnson

4. NDRIN Issues:

A- Subscriber use is steady

B- 2018 NDRIN Budget Review and discussion-everything appears to be on budget. No questions

C- 2018 Ndrin Expense Report-

D- Discussion regarding Ad in Bismarck Tribune for Petroleum Users Convention

E- 2019 Budget Discussion- Fee increase from \$25 to \$30 month and estimating a 10% loss of subscribers and copy loss. 90/10 Print refund to the counties.

F- The question was asked if we budget for a refund does it have to be given and the answer is no.. it does not have to be given.

Lisa Guenther called for a motion to approve the 2019 budget as presented. Jody Pfaff made the motion and Bonnie Bohnsack second the motion. All yes.

5. Joint Powers Agreement-

A. Can we add a print refund to Exhibit II without going to the individual county commissions? And Removing 7D from the NDrin Duties. Have Mike Steiner talk to Cass County State's Attorney.

B. Show of hands to have Mike proceed with an attorneys opinion- majority showed yes

C. Chris Johnson made the motion to have Mike proceed, Bonnie Bohnsack second. All yes.

6. NDRIN Miscellaneous Issues:

A. Adding a 3rd person on the Marketing Committee

B. Microfilming- Should we continue?

C. NDrin Computer replacement- Instead of replacing them every 3 years do it only as needed.

D. Mike Steiner requested that we remove Microfilm Status from future agendas.

7. NDRIN Project Updates:

A. E-Recording- update on progress. Tyler does not update Ndrin as to how things are going. When new counties are starting with e-recording it is recommended to visit another county who is already e-recording to see how they do it and to get advice. If we have issues with e-recording we can contact Mike S. or Denise P and they will help us contact Tyler to resolve any problems.

8. County Removal Quote- Tyler has a program for \$6400 for a program to remove the documents for counties who have opted out of NDrin. Jody made the motion to approve the purchase of the program, Bonnie Bohnsack second the motion. All Yes

9. Motion was made to refund \$500, 000 in the first full week of August 2018- Bonnie B. made the motion, Chris J. second the motion. All yes

10. Cynde Kolle Gustofson- Requested that we bring back the Grant Program in April 2019 for discussion once we see how things are standing in the budget.

11. Next meeting will be Oct 24, 2018 10:00am at the Association of Counties Building

12. Motion to Adjourn- Chris Johnson made the motion, Bonnie Bohnsack second the motion- All yes