

County Recorders Executive Board meeting Minutes

NDACO Building, BISMARCK, ND

JULY 7, 2009

Present: Sheila Dalen, President                      Nell Walstead, Vice President                      Jewel Spies, Secretary  
Diane Link, Treasurer was absent.

President Dalen had an agenda and the meeting started at 9am and concluded at 10:15am.

Nell presented Jewel with the items and records for the Secretary position and explained what needs to be done and what has been finished. Nell will write a letter to each County Commission of the executive board informing them of our new members and include a picture. She will also contact each (Executive Board Members) County News paper to issue a press release of the new members to the executive board.

The minutes from the convention and the Committee lists were reviewed and corrections made. Sheila, as President will email all Recorders with the minutes from the convention. It was decided to drop the disbanding of the Resolution Committee on the next Committee list, as this has been documented in previous minutes and lists. The duties of the past president have been added to the Committee/Duty list.

We also discussed the need for the Record Preservation Committee to take a look at shortening our list of Instrument (document) types, and also changing our document numbering with the possibility of adding the year prior to the number and starting each year over. This is in regards to Carol Foglesong's presentation at the convention ; making it possible for all recorders to become more uniform in ND, as well as nationwide. The one concern mentioned was the effect the numbering would have on NDRIN.

The board would also like to see the eRecording committee work on a list of standards and guidelines for the counties in North Dakota.

Nell and Aaron Birst from NDACO are working on the legislative hand book for the Recorders with the recent legislative changes.

Jewel will contact Diane Link, Walsh County, about the donation list from the 2009 convention and also her picture for posting on NDRIN. She will also get Nell the information as to the name of the County paper for Walsh County.

The corporate card was signed by officers present and Jewel will forward to Diane, as Treasurer for her signature. It will then be mailed to the Bank of North Dakota and a copy filed in the secretary's records.

A question was presented as to whether an Abstractor must maintain an office in the County where they are abstracting. Abstract companies are purchasing different companies in other counties and closing the offices. Sheila will be checking into this.

Jewel will contact Denise at NDRIN to have the minutes of this meeting posted to the site. Meeting was adjourned and members joined the NDRIN meeting in progress.

Submitted this 8<sup>th</sup> day of July, 2009 by Jewel A Spies, Secretary

