

County Recorders Executive Board Meeting Minutes

Date: August 4, 2005
Place: Gladstone Inn
Jamestown North Dakota

In Attendance: President, Linda Rohrbach, Vice President, Ruth Stevens, Secretary, Sheila Dalen, Treasurer, Donnell Walstead, NDACo Representative, Vicki Kubat, Former President, Ann Johnsrud

Meeting was called to order shortly after 10:00am

First on Linda's agenda was discussion on expenses of board members for attending meetings. Ann shared that these costs should be billed to the association. So, all expenses should be sent to Donnell as Treasurer to be reimbursed.

Next was discussion on how to pay Secretary and Treasurer now that the positions have been split. Board feels both Secretary and Treasurer should receive \$75.00 per year. It will be brought up at convention.

Board discussed the confusion mailed out in Dewey's email on the NDRIN grant being 2500.00 or 2000.00. There was some confusion in Nell's county and we thought the totals could have gotten confused from back when NDRIN waived the 2500.00 start up fee. Linda will visit again with Dewey on this and Nell will clear up the confusion in her county. NDRIN is awarding a \$2000.00 to all non computerized counties that will sign a joint powers agreement becoming full members of NDRIN and purchase a compatible software system.

Continuing discussion on NDRIN, Ann described the situation in Mountrail county and procedures done there. They may be coming to McKenzie Co. to see how computerization is working in an oil county.

Board members felt the 10 county commission meetings have went well for NDRIN, thinking there may end up to be at least 3 counties not ready to computerize for various reasons at this time.

Board took a look at the remaining schedule of visits NDRIN is making. It was suggested that we ask NDRIN to send an email out to all Recorders to see if there is anyone else out there that would like a visit from an NDRIN representative.

Ann let the board know that Shirley Peterman in Divide County has not been receiving email for quite awhile. They are working on it. Vicki will mail her out the past NDRIN minutes to meetings and Sheila will mail minutes from convention as well as minutes to any board meetings.

Linda presented the bylaws as amended at this years convention; they will be included in the convention packets for everyone in Minot at the 2006 convention.

Vicki reported to the board, in regards to asking if a NDRIN member could be allowed to serve on the Association of Counties board. They felt the Recorders are represented already, where there are some entities with no representation at this time.

Linda presented an article from the Grand Forks Herald titled: Attorney general says public information is for all the public. We discussed the copy fees attached to this which we will not fall under as our copy fees are specified in 11-18.

While discussing copy fees, we ran through charging for persons using digital camera's and copy machines in our offices. No matter how the copies are being made they should be paying for copies based on the fee schedule. Pretty hard to charge for them using a digital camera as there is no cost to us. Linda shared with the board that Sylvia had discussed with her what she would be sending to her abstractor; image, doc. date, inst. type, recording date, & no. of pages. She intends to charge 8 cents per image for this information, as she is sending more than just the image.

Board moved on to discussion over charging for documents listing several books and pages and several legal descriptions. Focus on the ROW easement release several counties got. Some with legals, some not. Ann has researched the portion of our law that addresses these items and stated there were changes made to the wording in 1987,1989,1991,1993. Current law

does not read the same as it did in 1993 so Ann will look into it further. It would be beneficial to get all Recorders following current law if possible.

Ruth asked board; if receiving a certified copy of Ltrs. with a deed from out of state, should it be sent back. Although most Clerks and some Recorders know an out of state Ltrs. do not work, it should be recorded as once again, that causes a title opinion problem, not a recording problem.

Ruth had to leave a bit early so passed things on to Sheila and Nell as Sec. & Treas.

Took a small break for lunch and continued our meeting.

Linda touched on the Personal Rep email I sent out explaining it applies to PRD's held in joint tenants or removing life estate. Thought the email made it pretty clear.

Nell asked for suggestions for ILG classes:

Group thought a Legislative class for all Recorders to see how the Legislature works.

Also a class on signature technologies and possibly on web-site design.

Sheila asked if the association had gotten an invitation from the abstractors to their convention. It will be held in Mandan Sept. 22-24th. We have not received an invite as far as anyone knows as of yet. Linda will look into attending if we receive an invite.

Linda will be sending out new duties list to all of the officers.

Sheila was asked to bring some of paper left over from our 75th convention to the next meeting to give to all to use as a letterhead for the board.

Discussed some NDRIN issues:

1. Booth set up at NDACo convention, Sheila has taken care of that, the booth is registered.
2. Was brought up that possibly the NDRIN board should OK bills that are paid by Cass County.
3. Wondered if there is a contract between NDRIN and High Plains and who has that?

4. Talked about motion passed to pay mileage at Cass Co rates. Wondered if NDRIN shouldn't be charging according to state rates rather than Cass Co? And whatever is done should be effective Aug 1 2005.

Ann and Sheila being on the NDRIN board offered to discuss these items with Dewey.

Sheila asked about minutes and who gets what when? Board meeting minutes are to go out to all board members to be reviewed and President will forward on to all Recorders after corrections are made if necessary.

Meeting adjourned around 1:30pm

Respectfully submitted;

Sheila K. Dalen, Secretary
North Dakota County Recorders Association