

78th Annual
North Dakota County Recorders Convention
Stark County, Dickinson North Dakota
June 19, 20 & 21, 2007

Tuesday, June 19, 2007

9:00 am Registration
10:00am – 12:00pm Intros/Networking, Useful Information Jam Session
12:00pm Lunch
1:00pm-3:00pm Question/Answer roundtable Discussion
Attorney Malcomb Brown (Member of State Title Standards
Committee) and Executive Board
3:00pm – 3:15pm Break
3:15 – 4:15 Break Time
4:15pm Loaded Fun Bus to Medora
5:00pm – 12:00pm Tour of Cowboy Hall of Fame and great patio supper. Some spent
time shopping and some headed up the hill for the musical. Hospitality room was
provided for those not going to Medora.

Wednesday, June 20, 2007

8:00am – 9:00am Registration & Breakfast Buffet
9:00 President Ruth Stevens called the 78th Annual Recorders
Convention to order, followed by the singing of the National
Anthem led by Ann Johnsrud and the Pledge of Allegiance.

A warm welcome was given by Carol Beckert of Stark County who then introduced
Dickinson Mayor Dennis Johnson & Stark County Commissioner Duane (Bucky) Wolf.
They welcomed us to their city and county, reminding us this is their 125th anniversary.

President Ruth Stevens thanked Carol, Mayor Johnson & Commissioner Wolf for the
warm welcomes.

Secretary Dalen provided roll call with 41 counties answering the call. All were
introduced by County name and came forward to receive their association cards and
receive a gift from the county gift exchange. All were asked to introduce themselves and
state how long they have been in office. 2007 dues awards were presented to Ann
Johnsrud for early bird, Silvia Gion for middle of the road and Julie Foss the slow poke
award.

9:40am Break

10:00am Sec. of State Al Jaeger along with Tracy & Deputy SOS Jim Silrum were introduced. Mr. Jaeger told of his wife's illness this past year and encourages all to stay on top of checkups. Announced that Bev had retired as well as Llona. Llona is still on staff with Tracy at the helm. Spoke of the SOSKB system coming in with much enthusiasm. Tracy took over going through the SOS Legislative Bills.

HB1304 update of fees, no changes as we are already doing

SB2285 processors lien, we will need copy of mailing attached to lien which will add \$1.00 to the filing fee as an attachment. You need to reject the filing if not there.

SB2350 Fraudulent Filings, gives debtor recourse to object to a filing.

Went on to the scanning of UCC's, hoping to have all UCC's scanned in and ready to go live by March 2008. We should contact our vendors and other counties that have begun the scanning to see how they have begun. Needs to have the file number indexed and image should be a PDF or TIF for easiest conversion.

They are working on a list for each County to show what you should have out there to scan.

Other Clean Up lists they are working on include:

1. Misc (MSL1) can only file what's listed, they will send a list of filings that don't fit or need correcting if misspelled.
2. Update of Real Estate- sending list again to see if they got continued.
3. Adding Characters to Debtor name- field was expanded so we will need to add more characters to those debtors that need them.
4. Already sent one email on individual vs. organizations, some are finished another list will be coming.

Announced that public search will be available on the SOS website in March.

Al had a notary comment to make which sparked a notary discussion on items discussed in our Tues. jam session. Any notary renewed after 8/1/03 cannot use embosser, they must use an ink stamp. Notify Al or his office if you notice a notary using an improper seal. Note: this is not grounds for not recording something; just notify his office so he can handle it.

Best not to notarize something you will be recording.

Notarizing as an official was discussed again and yes you can do that as it states in NDCC 47-19-14. New notary notes will be coming out soon.

Next up was the Demo where we saw how the new system will work. We will have web access and will log in right on the website. There will be 8 0 10 training sessions across the state for us to attend before going live. Discussions covered receipting times, UCC1A's, and amendments. Tracy received some good input and questions to address, she will be sending an email asking for input, please get any ideas you have to her.

Deputy Jim Silrum covered the Election bills that were passed this session.

HB1377 Ballots delivered to us for safekeeping if Federal keep 22mos if not 45 days.

Most of our elections are Federal.

HB1379 Addresses special ballots and write ins., serving on canvassing board, certifies results of elections

HB1374 Serving on Recount board

Work with your Auditors to be sure they are properly sealed when you take possession. Can be destroyed when time is up by shredding or burning. Many use a service to store them offsite in a secure facility with instructions to destroy and they do it for you. The SOS office will get us a list of facilities that do this.

1:30pm Carmen Toman, of Nationwide Retirement Solutions was introduced and reminded us all of the importance of planning for retirement. Some good tips follow:

1. Ask questions when you are planning on retiring, call them.
2. Be in a good mix of investments, international, small, large, bonds.
3. Telemarketers-never give pers. Info over the phone, our people will never call for pers. Info.
4. They have a new service-Investment managers will do your investing
5. Reminder-If your college kids are gone utilize your deferred comp "pre tax dollars"
6. Put as much away now as you can for retirement.

2:00pm Pat Krieger, Department of Transportation was introduced.

ROW plats are now online at www.dot.nd.us, Pat spoke to us on Surveyors Certificates, these make corrections to existing plats. They should be taken to the auditor for a transfer especially when adding property or changing lines. Even though Auditors get a copy of these and all ROW Plats, we should be taking the one we are going to record over for a transfer. Our group suggested she add a cover sheet asking that they be taken over for a transfer and also asked that the 31/2 X 4 space be allotted for on ROW plats.

Also talked about the receipt from Clerk of Court (condemnations) we receive to record. Pat feels these take the property and should be transferred, after much discussion it was decided we should ask for an AG opinion on this.

2:30pm Steve Volesky, Surveyors Association was introduced.

Spoke to us in regards to land monument records. They would like to see all of them online. They are required to file them under NDCC 47 and would like consistency in the way we file and index them.

The NDSPLS has a website-their regulations, procedures & policies are online.

He was wondering which counties may still have the old original survey notes and which office? Please contact him if you have these in your county.

Also wondered if the corner monuments could be on NDRIN, Vicki will check into that since they are filed documents.

Our group asked both Steve & Pat to describe their legal's down to the 1/4, 1/4 rather than just the quarter. Both agreed to carry our message back to their groups and try to make that happen.

3:15-4:30pm User meetings with CSA & Tyler Technologies

5:00pm Happy Hour with group photo taken at 6pm

6:30 Banquet began with a wonderful dinner being served. Many recorders were recognized and given their member association bars. ILG awards were presented by

Tiffany Busby of NDACo and Nell presented the new officials with certificates that had fulfilled their association education requirements.

Entertainment was provided by "Prairie Rose Chorus" members of Sweet Adeline Barbershop International Singers. Our own Carol Beckert is a member and they did a wonderful job. Three retired Recorders joined us for the evening, Maxine Olson-Hill, Mary Stewart & Linda Rohrbach. Our thanks to all of them for attending the conference.

Thursday, June 21, 2007

7:30 – 8:30am Continental Breakfast

8:30am Terry Traynor, NDACo was introduced.

Terry did a great job getting everyone started for the morning with a rousing game of poker. Everyone received a card and had to find 4 others in the room to make the best poker hand. A royal flush was formed and fun was had by all, although Vicki may still be looking for someone with "clubs".

Terry went over the Legislative bills and then reminded us of the convention in October



and the theme for this year.

Be thinking of an idea for us Recorders to go as a team. Sounds like fun, tail gate parties and the works.

There is a report due to the ACIR committee this year on the preservation dollars so Terry will be putting together a survey to gather the information for that. This is the final year of reporting and if we make the grade the preservation fee will remain intact permanently. Yahoo! Terry congratulated the association on doing a good job moving forward these past years with automation as the legislature would ultimately like to see all County Recorders records on line.

There is an interim committee we may want to keep an eye on in regards to real property transfers, it has been referred to the Judiciary Committee so your Legislative Committee will watch this committee.

Went over the reasonable fees issue and AG opinion the DOT received. Terry is willing to help us possibly get a resolution through the County Commissioners so all will be charging the 4 cents per image.

Good job Recorders, Terry reports of the member surveys our group responded more than any others.

Reported Strategic Planning session had taken place earlier this month. Vicki was in attendance as a board member of NDACo. Came out with 5 major goals for the Assoc. of Co. staff over the next 3 years; 1. Elective Gov., 2. Technology, 3. Care for elderly, 4. Human Resources, 5. Promote counties.

9:30 Darin Meschke, State Registrar/Director of Div. of Vital Records was introduced.

Darin explained and highlighted our part of HB1129 which eliminates mailing and handling of death certificates. Information will all be directly inputted by funeral directors and doctors. Programming and developing is being done now and be in place Jan. 2008. Births have been on line for awhile now and it is working great.

Facts of Death – Once information is in they request copies and they will go out the next day.

Any death occurring after Jan. 08 we do nothing with, they must file them directly. If you receive any in January check the date of death. We only file those with date of death prior to Jan. 1, 2008.

Beginning Jan. 08 State will no longer issue cert. copies of marriage licenses, will archive their old ones and will push requests out to county level. You will still need to send the copies to them to verify and input and they will be shredded.

As of Jan 1, 2008 Burial permits will now carry a filing fee of \$10.00 and Recorders should put a filing system in place. The Board will come up with something for those of you not sure as to how filing should be done for these. Funeral Directors are required to file these with us after Jan. 1 so they will be paying the fee.

10:15am Business Meeting Began

Vicki made a motion to accept the 2006 minutes as written, 2nd by Ruth.
Ginger made a motion to accept the 2006 Treasurers Report as written, 2nd by Carol.
Reports followed, a copy of which was either in your packets or given as handouts at the door.

UCC- Ruth reported need to begin scanning, using the 11 digit number & no spaces. Some are inputting debtor names as well but is not needed by SOS for conversion of images.

NDRIN- Vicki reported next mtg. July 17th in Bismarck, currently 208 subscribers, reminder to get your front pages done and loaded on the NDRIN website.

NDACo- Vicki thanked group for allowing her to serve, read their mission and vision statements. Explained programs they are working on. Covered the Prescription Drug card, free card for uninsured to get reduced meds – good for Sheriffs offices and inmates.

Education- Nell reported State Board has set time limits of 8 years to serve on board. The Chairman of our Education Committee serves on this board and since Nell has been on longer than the 8 she is removing herself as Chairman and from the committee. We will need to fill that when we do committee work.

Old Business; Bylaws have been updated. Motion to accept by Ann, 2nd by Carol.

New Business; Ruth covered the NACRC convention, Nell will be going this year.

Discussed sending two people rather than just the President and splitting the cost of 1500.00-1600.00 with ½ to the President to attend and ½ to another representative. Motion to send two people by Ginger, 2nd by Helen.

Ann Johnsrud volunteered to serve as a state rep and attend with the Pres., Motion to make Ann State Rep. by Sylvia, 2nd by Donna.

Ann reminds us the National Convention will be in Kansas City next year, budget and plan to attend if you can. She will be going for sure as her daughter lives there.

PRIA- Nell touched on what PRIA is doing and will continue to attend meetings on our behalf. Take a look on their website for more info.

Committees - Ruth announced we have 37 spots with 19 serving in those spots, would like to see more volunteering. Ruth has assigned duties to all committees and duties will be noted on new Committee lists when they come out.

Legislative- Will stay as is other than removing Faye.

Marriage- Will stay as is.

Resolution- was discussed and with no one seeing these resolutions but us and the time it takes to do them, there was a motion made by Carol to dissolve this committee, 2nd by Pam.

Nominating- will stay as is.

Record Preservation- Remove Sheila, Dewey & Faye. Committee will consist of Vicki Kubat as Chair and Ann Johnsrud and Board Secretary.

UCC- Remove Jan, Dewey. Committee will consist of Susan Froemke, Carrie Kraus, Debbie Kroshus, and Carol Shaner as Chair & Board President.

Website- No Longer Needed

Chronicle- Remove Ruth, Jan & Ann. Committee will consist of Lynelle Hoppe as Chair, Lisa Jacobsen, Mugsy Schatz, Kerstin Cochran and Patty Hilbert.

Motion to form Awards Committee by Nell, 2nd by Lynelle.

Education- Remove Nell. Committee will consist of Ann Johnsrud as Chair & as Chair will serve as our ILG Representative, Kerstin Cochran, Debbie Kroshus, Brenda Cook & Board Vice President.

Awards – Committee will consist of Denise Pieterick, Kerstin Cochran, Barbara Steinke This committee will take care of things like name tags, member service bars, plaques, nominating people for our association recognition award and nominating people for the Excellence in County Government Award.

There was a motion by Brenda and 2nd by Kari to send in Vicki Kubat's name for an Excellence In County Government Award this year.

Elections were held:

Motion by Ann, 2nd by Kerstin for the following 3

Ruth Stevens – **President**

Sheila K. Dalen – **Vice President**

Donnell Walstead – **Secretary**

3 nominations for Treasurer were brought forward. Nominating Committee held election.

Candidates were Jewel Spies, Diane Link & Susan Froemke. Very close election.
Diane Link – **Treasurer**

NDACo Representative- Vicki Kubat - Motion by Ruth, 2nd by Joyce.

Conference Delegates- Serving for 2 years will be: Carrie Krause & Joyce Stern.

2008 79th Annual Recorders Convention will be hosted by the SE Quad and will be held in Fargo.

Door prizes seemed to be handed out continuously through the entire convention thanks to the SW quads efforts in gathering all the wonderful gifts. Grand prize drawing of a flat screen TV went to lucky recipient Lisa Jacobsen.

CSA provided a digital camera that went to Bobbi
Tyler Technologies provided an IPOD that went to Sylvia Gion.

The traveling trophy moved on to Kim Wilkens and will be displayed proudly until it's return to next years convention.

President Ruth Stevens thanked everyone for attending and wished all a safe trip home. Also gave a special thank you to the SW Quad for a wonderful convention.

Motion to adjourn by Mugsy, 2nd by Ann

Respectfully submitted this 28th day of June 2007 by, Sheila K. Dalen, Association Secretary.